

JOB DESCRIPTION

Job Title	Director
Reports to	Chair – Board of Trustees
Purpose:	To direct the Heather Trust's work including acting as Director of Scotland's Moorland Forum
Hours	Negotiable
Accountabilities	<p>Deliver work relating to the priority areas that the Board has identified for the Heather Trust including all aspects of heather and moorland management e.g. peatland management and carbon capture, wildfire, bracken control and heather beetle.</p> <p>This work includes representing the Heather Trust on a range of stakeholder meetings in the UK, e.g. the Uplands Stakeholders' Group, the Scottish Wildfire Forum, the cross-party group on Sustainable Uplands, England and Wales Wildfire Forum and the Uplands Alliance, and delivering commissioned briefings.</p> <p>On behalf of the Trust, overseeing the delivery of the UK Wildfire Conference 2024 in Aberdeen, including chairing the Steering Group and the conference itself.</p> <p>Arranging various meetings and site visits, including overseeing the preparing of agendas, supporting papers and minutes. More specifically:</p> <ul style="list-style-type: none"> • Acting as Director of Scotland's Moorland Forum and delivering the related service level agreement. This includes chairing the Moorland Forum's Moorland Management Best Practice Steering Group as well as providing secretariat to full Forum and Forum sub-group meetings. • Overseeing and guiding preparations for the Trust's AGM and associated event. • Working with the Chairperson, develop agendas and papers for the Trust's Board meetings. <p>Overseeing the production of the Trust's Annual Review which goes to members, government bodies and other stakeholders.</p> <p>Keep abreast of policy and research in relation to the moorlands and uplands across the UK.</p> <p>Oversee the delivery of the Trust's Country Market and Sporting Sale each year, as well as other fundraising opportunities, including through sponsorship and membership.</p> <p>Promoting the work of the Trust through press, social media and at external meetings. Drafting consultation responses and ensuring that finances are properly managed.</p>

	<ul style="list-style-type: none">• Provide line management to staff and contractors working for the Trust.• Engage with land use and management policy and research developments as they impact moorlands, presenting the case for the value of moorland habitats.• Keep abreast of and explore Natural Capital and NetZero opportunities and implications for moorlands.• Keep abreast of wildfire policy development and engage with the relevant government departments and agencies as appropriate.• Explore opportunities for expanding the Trust's role and relevance.
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